

BOARD DECISION SHEET

INTEGRATION JOINT BOARD - TUESDAY, 11 DECEMBER 2018

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Board Decision	Required to take action	Officer to Action
1	<u>Welcome from the Chair</u>	<u>The Board resolved:-</u> (i) to thank Iain Robertson for his support and work undertaken during his time as Clerk to the Board, and to wish him luck in his new role; and (ii) to note that an update had been circulated by the Executive Team in respect of Allied Healthcare.	Governance, ACC	S Dunsmuir
2	<u>Members are requested to intimate any declarations of interest</u>	<u>The Board resolved:-</u> to note the declarations of interest intimated.	Governance, ACC	S Dunsmuir
3	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	<u>The Board resolved:-</u> to consider items 17, 18, 19 and 20 with the press and public excluded.	Governance, ACC	S Dunsmuir
4	<u>Minute of Board Meeting of 9 October 2018</u>	<u>The Board resolved:-</u> to approve the minute as a correct record.	Governance, ACC	S Dunsmuir
5	<u>Matters Arising</u>	<u>The Board resolved:-</u> to note that all matters arising were covered elsewhere in the business statement and later on the agenda.	N/A	N/A

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6	<u>Draft Minute of Audit and Performance Systems Committee of 13 November 2018</u>	The Board resolved:- to note the draft minute.	N/A	N/A
7	<u>Draft Minute of Clinical and Care Governance Committee of 27 November 2018</u>	The Board resolved:- to note the draft minute.	N/A	N/A
8	<u>Business Statement</u>	The Board resolved:- (i) to note that item 5 (Diet, Activity and Healthy Weight) had been deferred to the Board meeting of 22 January 2019; (ii) in respect of item 7 (Risk Management), to note that work was ongoing in respect of risks associated with the Brexit transition process and to agree that an update report would be provided to the Board in January which could include the recent information which had been presented to the NHS Board; (iii) to remove items 3 (Transformation Decisions), 4 (Scheme of Assistance Private Sector Grants Budget 2017-18), 6 (Mental Health Commissioning), 8 (Ethical Care Charter Implementation), 9 (Medium Term Financial Strategy), 10 (GMB Contract), 12 (Bon Accord Care Contract Review) and 14 (Rosemount Medical Group - Options Appraisal); and (iv) to otherwise note the business statement.	ACHSCP ACHSCP Governance, ACC	L Smith M Allan S Dunsmuir
9	<u>IJB Budget Meeting - Date Change</u>	The Board resolved:- to agree to move the planned IJB budget meeting from 5 March 2019 to 12 March 2019, noting that the meeting would require to be held in the morning.	Governance, ACC / ACHSCP	S Dunsmuir / S Gibbon

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10	<u>Chief Social Work Officer Annual Report</u>	to note the content of the Annual Report (as set out in Appendix A).	Integrated Children's and Family Services, ACC	G Simpson
11	<u>Performance Monitoring</u>	<p><u>The Board resolved:-</u></p> <p>(i) to thank Alison MacLeod for the work which had been undertaken to move forward the discussion around performance monitoring;</p> <p>(ii) in respect of readmissions (paragraph 3.17 in the report), to note that work was being undertaken, including discussions with partnerships who had reduced readmissions, and to note that the resulting action plan would be reported to the Clinical Care and Governance Committee;</p> <p>(iii) to approve the proposals in relation to the performance monitoring approach and timescales as described in paragraphs 3.6 and 3.11 to 3.14 of the report;</p> <p>(iv) to note the commentary in relation to the red indicators from the Annual Report which was reported to the IJB on 28 August 2018 in paragraph 3.14 of the report; and</p> <p>(v) to instruct the Lead Strategy and Performance Manager to develop a local survey to provide robust and relevant feedback from those who use our services.</p>	ACHSCP	A MacLeod
12	<u>Draft Strategic Plan</u>	<p><u>The Board resolved:-</u></p> <p>(i) to note the draft Strategic Plan 2019-2022;</p> <p>(ii) to instruct the Chief Officer to conduct a public consultation on the draft Strategic Plan 2019 – 2022 during the period 7 January to 28 February 2019, noting that the draft Plan required to be accessible to all;</p> <p>(iii) agree that the most current version of the Aberdeen City Health and Social Care</p>	ACHSCP	K Toshney / S Ross

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		Partnership Strategic Plan be presented to the IJB at its budget meeting; and (iv) agree that the revised ACHSCP Strategic Plan be presented to the IJB at its meeting of 26 March 2019 for final agreement, and to note that the IJB would be advised when the accompanying Implementation Plan would be presented to the Audit and Performance Systems Committee.	Governance, ACC	S Dunsmuir (for business statement)
13	<u>Autism Strategy</u>	<u>The Board resolved:-</u> (i) to approve the Autism Strategy and Action Plan, which would take effect from 1 April 2019, subject to approval by the Aberdeen City Council Operational Delivery Committee; (ii) to note the Autism Strategy and Action Plan would be presented to the Aberdeen City Council Operational Delivery Committee on 17 January 2019 for approval; and (iii) to note that progress reports on its implementation would be provided to the Integration Joint Board annually, with updates to the Clinical Care and Governance Committee in the interim.	ACHSCP Governance, ACC	J Rae S Dunsmuir (for business statement)
14	<u>Carers Short Break Statement</u>	<u>The Board resolved:-</u> to approve the Aberdeen City Short Breaks Services Statement.	ACHSCP	A MacLeod
15	<u>Draft Commissioning Brief for Strategic Planning Process for Care of the Elderly</u>	<u>The Board resolved:-</u> (i) to note that the Chair and Chief Officer would write to the Chief Executive of NHS Grampian to ascertain when the North East Partnership Steering Group would meet; and (ii) to approve the approach set out in the report as a working draft proposal, and to instruct the Chief Officer to report back to the IJB for formal	ACHSCP	J Passmore MBE / S Ross S Ross

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		endorsement of the approach within six months, following review of the draft process and subject to receiving clarification on the North East Partnership Steering Group and its role and remit.		
16	<p><u>Alcohol and Drugs Partnership Investment Plan</u></p> <p>Members, please note that the appendix is unsigned due to the file size of the signed document</p>	<p><u>The Board resolved:-</u></p> <p>(i) to agree the direction of travel as outlined in the Alcohol and Drugs Partnership Investment Plan; and</p> <p>(ii) to request that an annual report be submitted to the IJB in respect of the Investment Plan.</p>	<p>ADP</p> <p>Governance</p>	<p>S Rayner</p> <p>S Dunsmuir (for business statement)</p>
17	<p><u>Audit Scotland Report</u></p>	<p><u>The Board resolved:-</u></p> <p>(i) to note that the report would be discussed in more detail at the Audit and Performance Systems Committee;</p> <p>(ii) to note that officers would organise a workshop session with the Board in respect of self-assessment, to look at performance against the 12 principles of the Public Bodies (Joint Working) (Scotland) Act 2014; and</p> <p>(iii) to note the content of the Audit Scotland report (Appendix A).</p>	<p>ACHSCP</p>	<p>A Stephen</p>
18	<p><u>Chief Officer's Update</u></p>	<p><u>The Board resolved:-</u></p> <p>to note the verbal update provided by the Chief Officer in respect of Kingswells Care Home, Horizons and the recent Health and Social Care Conference.</p>	<p>N/A</p>	<p>N/A</p>
19	<p><u>Transformation Decisions Required</u></p>	<p><u>The Board resolved:-</u></p> <p>(i) to agree to incur the expenditure as set out in section 4.1 of the report, relating to (a) Workflow Optimisation and (b) Maternity Vaccinations;</p> <p>(ii) to note the Oral Nutritional Supplement Project that sought to ensure greater efficiency in that</p>	<p>ACHSCP</p>	<p>G Woodcock</p>

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		<p>area;</p> <p>(iii) to agree the proposed project change relating to Community Link Working – Links Approach as set out in Appendix D to the report; and</p> <p>(iv) to make the Directions relating to the above projects as specified in Appendices A, B and C of the report, and instruct the Chief Officer to issue the Directions to NHS Grampian.</p>		
20	<u>Commissioning and Procurement Workplan</u>	<p><u>The Board resolved:-</u></p> <p>(i) to approve the Social Care Procurement Business Cases which set out the known commissioning requirements from now until March 2020;</p> <p>(ii) to make the Direction, as attached at Appendix F to the report, and to instruct the Chief Officer to issue the Direction to Aberdeen City Council;</p> <p>(iii) to approve the award of 3 year grant funding to the organisation detailed in section 3.6 of the report and make the Direction detailed at Appendix G, and instruct the Chief Officer to issue the Direction to Aberdeen City Council; and</p> <p>(iv) to approve a further one year award to the organisation detailed in section 3.7 of the report and make the Direction detailed at Appendix H, and instruct the Chief Officer to issue the Direction to Aberdeen City Council.</p>	ACHSCP	A MacLeod / S Ross
21	<u>Update on Progress of the Countesswells Project</u>	<p><u>The Board resolved:-</u></p> <p>to approve the recommendations contained in the exempt report.</p>	ACHSCP	A Chapman / K Dunn
22	<u>Valedictory</u>	<p><u>The Board resolved:-</u></p> <p>to note that this would be the last meeting to be</p>		

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		<p>chaired by Jonathan Passmore MBE and to record thanks for how he had undertaken the role of Chair, noting that he led by example and worked to build good relationships and consensus, and that had influenced the operation of the Board during his time as Chair.</p>		

Should you require any further information about this agenda, please contact Steph Dunsmuir, tel 01224 522503 or email sdunsmuir@aberdeencity.gov.uk